

W HUSKY UNION BUILDING UNIVERSITY of WASHINGTON HUB Event & Information Services <h1>337</h1>	Department/Organization --	Event Name --	Res # --	Event Date(s) --
	A/V & Equipment See "Meeting Room A/V" below	Setup Notes --		
		File Saved As 337_EX.7T	Version --	Date Updated --
Standard Set Open Space, 2 Tables, Stacks of Chairs				
Max Capacities Lecture - 50 Classroom - 24 Banquet - 32 Seminar - 30 Exhibit - 7 Tables Conference - 30 U-Shaped Conference - 23				
Scale 1 inch = 8 feet 				
Area Square Feet 689				
Meeting Room AV Built-In PA (up to 2 wired mics*), Computer Audio Cable, SMART Board, Whiteboard *Mics must be requested in advance				
Contact HUB Event & Information Services Box 352230 (206)543.8191 hubres@uw.edu http://depts.washington.edu/thehub/				

All components of the diagrams are subject to change. Illustrated diagrams and their components are estimations only. Additional furnishing (stacks of chairs / tables) not indicated on diagram may be present in the room at the time of your reservation. Please contact our office with any additional questions.

Please sign below and return by listed due date on your confirmation. Only first contact's signature will be accepted.

Signature: _____ Date: _____

By signing this diagram, you agree to this setup. Changes on the day of event MAY not be possible. All exits and hallways must remain clear and unblocked.