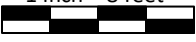


**250**

Department/Organization --	Event Name --	Res # --	Event Date(s) --
A/V & Equipment See "Meeting Room AV" below		Setup Notes --	
File Saved As 250_OpenSpace		Version --	Date Updated --

Standard Set  
Open Space, 2 Tables, Stacks of Chairs

Max Capacities  
Lecture - **181**  
Classroom - **75**  
Banquet - **104**  
Seminar - **70**  
Exhibit - **20 Tables**  
Conference - **48**  
U-Shaped Conference - **35**

Scale  
1 inch = 8 feet  


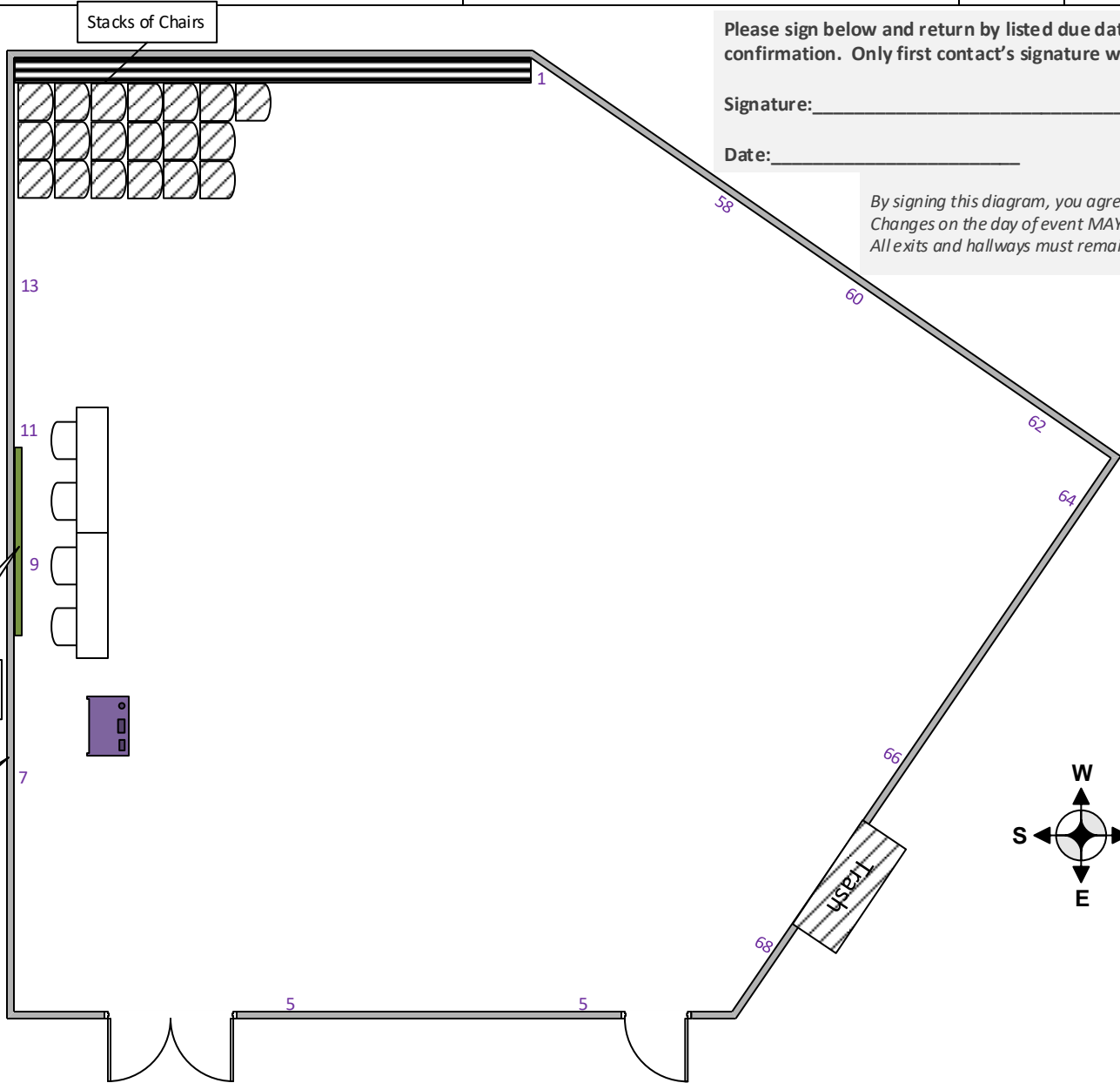
Area  
Square Feet  
2,097

Meeting Room AV  
Built-In PA (up to 2 wired mics\*),  
Computer Audio Cable, Data Projector  
w/Screen, Whiteboard  
\*Mics must be requested in advance

Contact  
HUB Event & Information Services  
Box 352230  
(206)543.8191  
hubres@uw.edu  
<http://depts.washington.edu/thehub/>

Built-In Screen  
& Whiteboard

A/V  
Wallplate



Please sign below and return by listed due date on your confirmation. Only first contact's signature will be accepted.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*By signing this diagram, you agree to this setup.  
Changes on the day of event MAY not be possible.  
All exits and hallways must remain clear and unblocked.*

All components of the diagrams are subject to change. Illustrated diagrams and their components are estimations only. Additional furnishing (stacks of chairs / tables) not indicated on diagram may be present in the room at the time of your reservation. Please contact our office with any additional questions.