


**250**

Department/Organization --	Event Name --	Res # --	Event Date(s) --
A/V & Equipment See "Meeting Room AV" below		Setup Notes --	
File Saved As 250_BQ.104		Version --	Date Updated --

Standard Set  
Open Space, 2 Tables, Stacks of Chairs

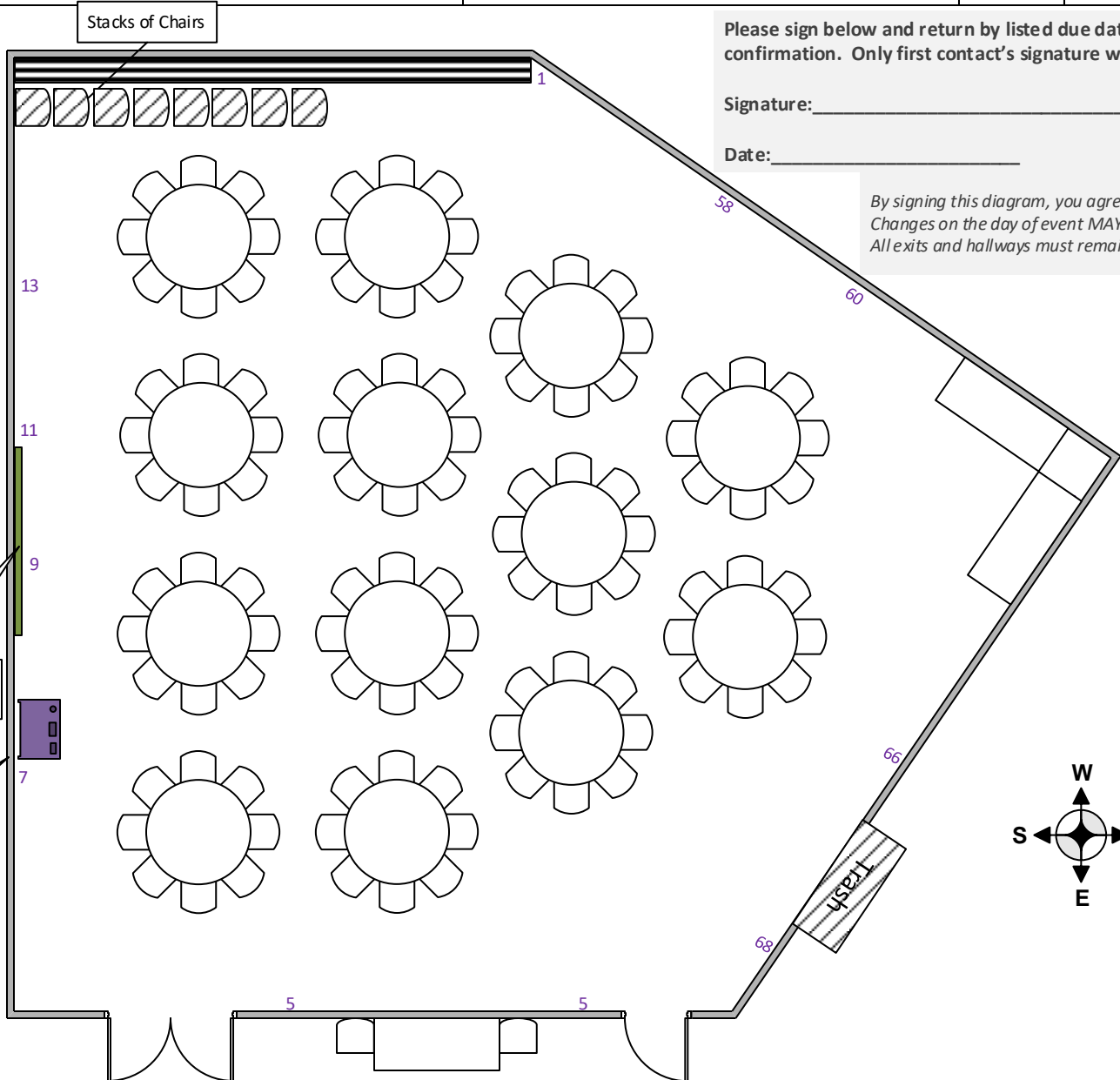
Max Capacities  
 Lecture - **181**  
 Classroom - **75**  
 Banquet - **104**  
 Seminar - **70**  
 Exhibit - **20 Tables**  
 Conference - **48**  
 U-Shaped Conference - **35**

Scale  
 1 inch = 8 feet  


Area  
 Square Feet  
 2,097

Meeting Room AV  
 Built-In PA (up to 2 wired mics\*),  
 Computer Audio Cable, Data Projector  
 w/Screen, Whiteboard  
 \*Mics must be requested in advance

Contact  
 HUB Event & Information Services  
 Box 352230  
 (206)543.8191  
 hubres@uw.edu  
<http://depts.washington.edu/thehub/>



Please sign below and return by listed due date on your confirmation. Only first contact's signature will be accepted.

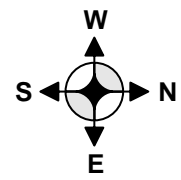
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*By signing this diagram, you agree to this setup.  
 Changes on the day of event MAY not be possible.  
 All exits and hallways must remain clear and unblocked.*

Built-In Screen & Whiteboard

A/V Wallplate



All components of the diagrams are subject to change. Illustrated diagrams and their components are estimations only. Additional furnishing (stacks of chairs / tables) not indicated on diagram may be present in the room at the time of your reservation. Please contact our office with any additional questions.