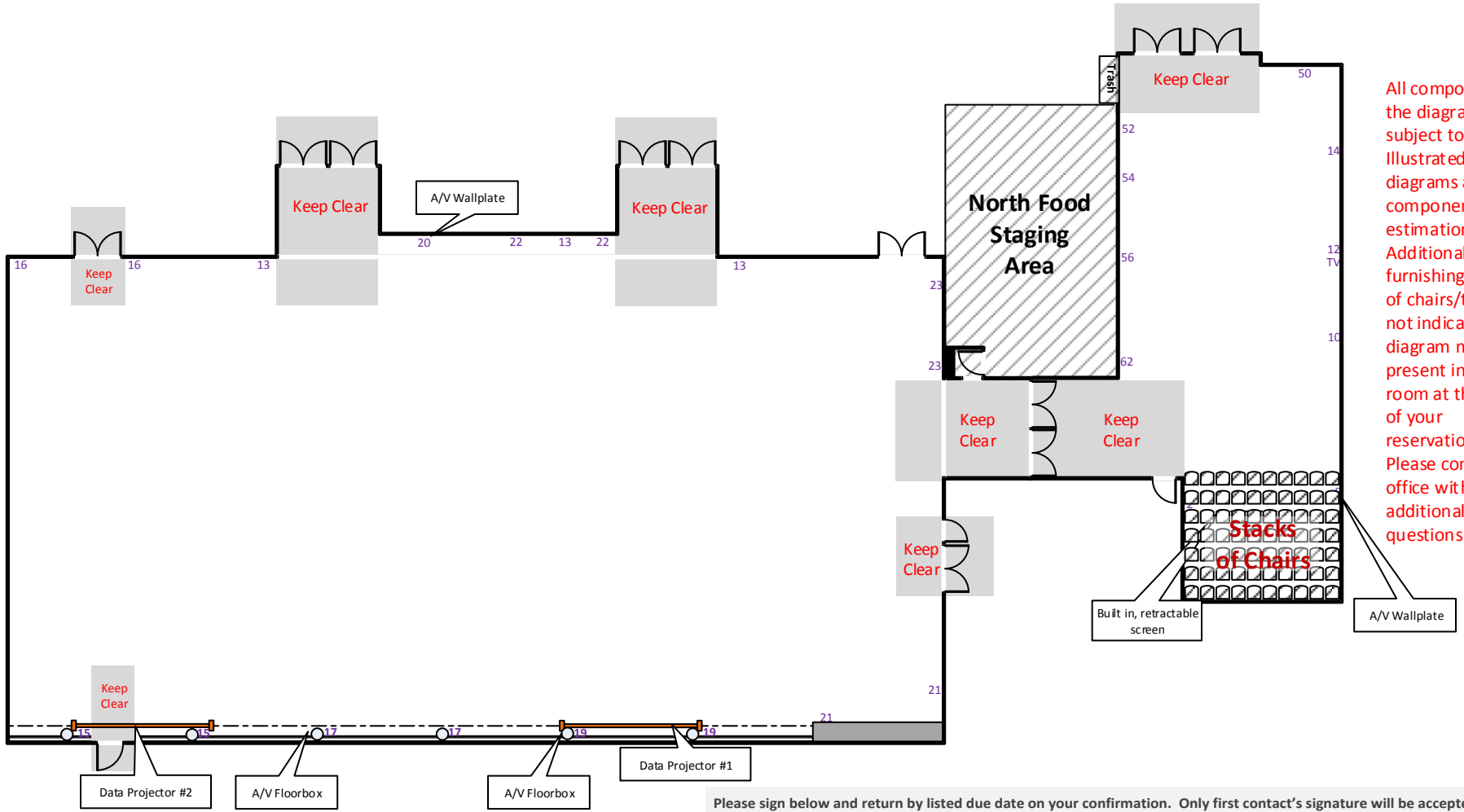


Department/Organization -	Event Name -	Res # -	Event Date(s) -
A/V & Equipment All AV must be requested ahead of time.	Setup Notes Stacks of Chairs (in North Pre-Function)		
	File Saved As NBR_OpenSpace	Version -	Date Updated -




All components of the diagrams are subject to change. Illustrated diagrams and their components are estimations only. Additional furnishings (stacks of chairs/tables) not indicated on diagram may be present in the room at the time of your reservation. Please contact our office with any additional questions.

Please sign below and return by listed due date on your confirmation. Only first contact's signature will be accepted.

Signature: _____ Date: _____

By signing this diagram, you agree to this setup. Changes on the day of event MAY not be possible. All exits and hallways must remain clear and unblocked.

Standard Set Open Space, Stacks of Chairs	Max Capacities Lecture (East)- 797 Lecture (South)- 775 Banquet (East)- 480 Banquet (South)- 410 Exhibit- 84 Tables	Scale 1 inch = 20 feet 	Area Square Feet 8,288	Built-In AV (rental fees may apply) House PA (up to 4 wired mics included), Computer Audio Cable, 2 Data Projectors w/Screens, Performance Lighting *Performance PA available w/stage on South wall <i>All AV <u>must</u> be requested in advance</i>	Contact HUB Event & Information Services Box 352230 (206)543.8191 hubres@uw.edu http://depts.washington.edu/thehub/
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